Subject: Submission of proposal for Revival of posts in e-Office Mode – reg.

The undersigned is directed to refer OM No.7(1)/E.Coord.I/2017 dated 21st May, 2017 on the subject cited above received from the Under Secretary (E.Coord.I), Government of India, Ministry of Finance, Department of Expenditure enclosing therewith OM dated 27th June, 2017 and OM dated 16th January, 2018 on the same subject.

2. Vide the OM under reference a request has been made to ensure that proposal related to revival/continuation of posts may be sent to the Department of Expenditure through e-Office Mode only. It has further been indicated in the OM that any proposal from any Ministry/Department for revival of posts may not be accepted in physical form and returned immediately without providing any clarification. More so, for forwarding the proposal in e-Office Mode, all Ministries/Departments have been advised to interconnect with the NIC of the Department of Expenditure in consultation with the respective NIC.

3. The procedure of revival of posts in e-Office Mode is being brought to the notice of all concerned for information and necessary action. All concerned may please peruse/download the above-noted communications which are being uploaded on the Website of the Ministry of AYUSH: www.ayush.gov.in to economise on usage of stationery. The pathway for viewing the document is: www.ayush.gov.in Tender/Vacancy—Communication received from other Ministries for information of Officers under Ministry of AYUSH.

Under Secretary to the Government of India

To

1. CEO, NMPB/Adv.Ay. (MN)/ (DCK)/Adv. (H)/DDG(RCA)
2. Dir. (FLK)/(SRKV)/Dy. CEO (NMPB)/Jt. Adv.(Yoga)
3. DS(RM)/Dy.Dir (NMPB)/Dy. Adv. (Dr. Qasmi)/Dr. Raghu /Sr.Con(SS)
5. All Directors General of Research Councils and all Directors of National Institutes/Secretary. CCM/CCH/Managing Director, IMPCL/HPL/PLIM/PCIM&H
6. NIC Cell, Ministry of AYUSH with a request to upload the enclosed communications on the Website of the Ministry of AYUSH

Copy to:

1. PPS to Secretary (AYUSH)
2. PPS to JS (PKP)/PS to JS (RJ)/Sr.PPS to JS (PNRK)
Office Memorandum

Subject: Submission of proposal for Revival of posts in e-Office Mode.

The undersigned is directed to refer to this Department's O.M. of even no. dated 27.06.2017 and 16.01.2018 wherein all Ministries/Departments and organizations under their administrative control were requested to submit the proposals related to revival/continuation of posts in e-Office mode from 25.01.2018.

2. Even after issuance of two OMs in this regard, many Ministries/Departments are still referring proposal for revival/continuation of posts in physical format stating that e-Office has not been implemented in their office yet. Owing to this the purpose of achieving 100% digitization in Government of India offices is being hampered.

3. Therefore, all Ministries/Departments and organizations under their administrative control are requested to ensure that proposal related to revival/continuation of posts may be sent to this Department through e-Office mode only. Any proposal from any Ministry/Department for revival/continuation of posts may not be accepted in physical form and returned immediately without providing any clarification.

4. For forwarding the proposal in e-Office Mode, all Ministries/Departments are advised to interconnect with the NIC of this Department in consultation with their respective NIC.

5. This issues with the approval of Joint Secretary (Pers.).

(Sobeer Singh)
Under Secretary (E.Coord.I)
Tel# 2309 5686

To

1. Secretaries of all Ministries/Departments of Government of India.
2. Financial Advisors of all Ministries/Departments of Government of India.
Office Memorandum

Subject: Submission of proposal for Revival of posts in e-Office Mode.

The undersigned is directed to refer to this Department’s O.M. of even no. dated 27.06.2017 wherein all Ministries/Departments and organizations under their administrative control were requested to submit the proposals related to revival/continuation of posts in e-Office mode from 01.07.2017.

2. As of now, no proposal regarding revival/continuation of posts has been forwarded to this Department in e-Office mode. Some proposals have been forwarded to this Department after taking printouts of proposals disposed in e-Office mode in their respective Ministry/Departments. This is not serving to the purpose of achieving 100% digitization in Government of India Offices.

3. Therefore, we may request all Ministries/Departments and organizations under their administrative control to ensure that proposal related to revival/continuation of posts may be sent to this Department through e-Office mode from 25.01.2018.

4. This issues with the approval of Joint Secretary (Pers.).

(Sobeer Singh)
Under Secretary (E.Coord.I)
Telf# 2309 5686

To

1. Secretaries of all Ministries/Departments of Government of India.
2. Financial Advisors of all Ministries/Departments of Government of India.