Memorandum of Association and Rules and Regulations
Of
Rashtriya Ayurveda Vidyapeeth
An autonomous organisation under Department of AYUSH,
Ministry of Health and F.W.,
New Delhi

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CERTIFICATE OF REGISTRATION SOCIETIES ACT, XXI OF 1860

S.NO.S/18640
OF 1988

I hereby certify that RASHTRIYA AYUREDA VIDYAPEETH has been registered under the SOCIETIES REGISTRATION ACT, XXI OF 1860.
GIVEN UNDER MY HAND AT DELHI ON THIS 11TH DAY OF FEBRUARY, One thousand nine hundred and eighty eight.

Registration fee of Rs. 50/- paid.

SD/- D.S. PANDIT
REGISTERAR OF SOCIETIES
DELHI ADMINISTRATION
DELHI

SEAL
REGISTRAR
DELHI.
MEMORANDUM OF ASSOCIATION
OF THE
RASHTRIYA AYURVEDA VIDYAPEETH
NEW DELHI

1. Name
   The Society shall be called the Rashtriya Ayurveda Vidyapeeth.

2. Registered Office
   The Registered Office of the Society shall be situated in the Union Territory of Delhi and at present it is at the following address:
   T – 19, Dhanwantri Bhavan,
   Road No. 66, Punjabi Bagh,
   New Delhi.

3. Objects
   The objectives of the Rashtriya Ayurveda Vidyapeeth are:
   1. To promote the knowledge of Ayurveda.
   2. To formulate schemes for continuing education and conducting examinations for the purpose in various disciplines of Ayurveda.
   3. To institute due recognition to successful candidates.
   4. To recognize and encourage merit in various branches of Ayurveda.
   5. To undertake academic work in Ayurveda of National & International importance.
   6. To organize workshops and seminars in various branches of Ayurveda.
   7. To maintain liaison with professional associations, Societies, Colleges and Universities for raising standards of Ayurvedic Education.
8. To secure and manage funds and endowments for the promotion of Ayurveda and implementation of continuing education in Ayurveda.

9. To conduct experiments of new methods of Ayurvedic education in order to arrive at satisfactory standards of education.

10. To institute professorships, other faculty position fellowships, research cadre positions and scholarships etc. for realizing the objectives of the Vidyapeeth, etc.

11. To acquire by gift, purchase, exchange, lease, hire or otherwise, however, any property movable or immovable and to construct, improve, alter, demolish or repair buildings and structures as may be necessary or convenient for carrying on the activities of the Vidyapeeth.

12. The institute offers and grants, prizes, awards, scholarships, research grants and stipends in furtherance of the objects of the Vidyapeeth.

13. To do all such other lawful things either alone or in conjunction with others as the Vidyapeeth may consider necessary or as being incidental or conductive to the attainment of the above objects.

“All the incomes, earnings, movable or immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by the way of dividends, bonus profits or in any manner whatsoever, to the present or past members of the society or to any person claiming through any one or more of the present
or the past members. No member of the society or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership”.

4. Governing Body
The names, address and designations of the present members of the governing body to whom the management of the society is entrusted as required under section 2 of societies Registration Act, 1860, as applicable to the Union Territory of Delhi are as follows:

Government of India’s Nominees
1.
2.
3.
4.

Four experts of Ayurveda From All India Ayurvedic Congress
5.
6.
7.
8.

After establishment of the Vidyapeeth, Government of India will nominate five experts of Ayurveda in the Governing Body. There will be representation of one member each from the fellows and members of Vidyapeeth also. The governing Body of the Vidyapeeth will appoint Director of the Vidyapeeth who will also function as Member Secretary. In all, there shall be 16 members of Governing Body.
Till Nomination of President of the Vidyapeeth is made by Government of Indai, Sh. S.K. Alok, Joint Secretary who is also a member of the Vidyapeeth will function as President of the Governing Body.
Till Director of the Vidyapeeth is appointed by the Governing Body of the Vidyapeeth who will also function as Member Secretary, Vaidya S.K. Mishra, Adviser (Ay. & Siddha) who is a member of Governing Body, will function as Member Secretary of the Vidyapeeth.

5. Signatories of the Memorandum of Association
We, the several persons whose names and address are given below having associated ourselves for the purpose prescribed in the Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several respective hands hereunto and form ourselves into a society namely Rashtriya Ayurveda Vidyapeeth under the Societies Registration Act of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi in pursuance of this Memorandum of the Vidyapeeth.
1. **Short Title**

These rules and regulation may be called the Rashtriya Ayurveda Vidyapeeth Rules and Regulations.

2. **Definition**

In those rules and regulations unless there is anything repugnant in the subject or context:

i. ‘Act’ means the Societies Registration Act, 1860 (xxi of 1860).

ii. ‘Government’ means the administrative Ministry of the Government of India concerned with the subject of Ayurveda.

iii. ‘President’ means the President of the Governing Body of the Vidyapeeth.

iv. ‘Director’ means the Director of the Rashtriya Ayurveda Vidyapeeth.

v. ‘Vidyapeeth’ means the Rashtriya Ayurveda Vidyapeeth.

vi. ‘Fellow’ means the persons who are declared as fellow of Vidyapeeth by the Governing Body.

vii. ‘Member’ means persons who have undergone prescribed training under a guru and thereafter declared successful in the examination conducted by the Vidyapeeth.

viii. ‘Guru’ means a teacher appointed by the Vidyapeeth for training of members of Vidyapeeth.

3. **Governing Body**

The Vidyapeeth shall be controlled by and the management of its affairs entrusted to a Governing Body as defined in the Memorandum of Association. The property of the Vidyapeeth shall be vested in the Governing Body and in any proceedings
civil or criminal, may be described as the property of the Governing Body. In any proceedings the Vidyapeeth may sue or be sued in the name of the Secretary or such other members as shall in reference to the matter concerned be appointed by the Governing Body for the occasion.

4. The Director of the Vidyapeeth shall be the Secretary of the Governing Body.

5. Duration of nomination of members
   i. Unless their membership of the Governing Body is previously terminated the term of office of the members of the Governing Body will be 5 years, except that, when a person has been appointed member of the Governing Body by reason of the office or appointment he holds, his membership shall terminated when he ceases to hold that office or appointment and the vacancy in the Governing Body shall be filled in by appointment of his successor in office. The vacancy of the nominee of the Government of India/All India Ayurvedic Congress shall be filled in by nomination by the Government of India/All India Ayurvedic Congress as the case may be.

   ii. Any member of the Governing Body shall cease to be member if he resigns, becomes of unsound mind, becomes insolvent or is convicted of a criminal offence involving moral turpitude.

   iii. Resignation of membership shall be tendered to the President of the Governing Body in person through its Secretary, and shall not take effect until it has been accepted on behalf of the Governing Body by the President.

   iv. Any vacancy in the membership of the Governing Body by death or by any of the above reasons shall be filled
by the Government of India/All India Ayurvedic Congress as the case may be, when moved to do so by the Secretary acting on behalf of the Governing Body.

6. **President of the Governing Body**
   The Government of India will nominate one of the Ayurvedic expert member of the Governing Body of the Vidyapeeth as the President of the Governing Body. The President will preside over the meetings of the Governing Body and convene meetings of the Governing Body through Secretary of the Vidyapeeth as and when required.

7. **Proceedings of the Governing Body**
   At the annual meeting of the Governing Body, the following business shall be brought forward and disposed of:
   i. The annual report.
   ii. The balance sheet for the past year.
   iii. The budget for the next year.
   iv. Other business on the agenda.
   v. Other business brought forward with the assent of the President.

8. Every notice calling a meeting of the Governing Body shall state the date, time and place at which such meetings will be held and shall be served upon every member of the Governing Body not less than 21 clear days in the case of other meetings, before the day appointed for the meeting. Such notice shall be under the hand of the Secretary and shall be accompanied by the Agenda of the business to be placed before the meeting.

9. The President shall take the Chair at meetings of the Governing Body. If the President is not present the Governing Body will elect one of their members present to act as President of the meeting.
10. Five members of the Governing Body in addition to the President present in person shall constitute a quorum at any meeting of the Governing Body.

11. All disputed questions at meetings of the Governing Body shall be determined by votes and the opinion of the majority shall prevail.

12. Each member of the Governing Body including the President shall have one vote and in case of equality of votes the President shall have a casting vote.

13. Any member desirous of moving any resolution at a meeting of the Governing Body shall give notice thereof in writing to the Secretary not less than 7 days in case of annual meeting and 3 days in case of other meetings before the day of such meeting.

14. A requisitioned meeting of Governing Body shall be convened if written requisition is made by seven members for the purpose.

15. Any business which it may be necessary for the Governing Body to perform except such as may be placed before the annual meeting may be carried out by circulation among all the members and any resolution so circulated and approved by a majority of the members present in the country at the time shall be as effectual and binding as if such resolution had been passed at a meeting of the Governing Body.

16. Powers of the Governing Body – The Governing Body shall have general control of the affairs of the Vidyapeeth and shall have authority to do, exercise and perform all the powers, acts and deeds for the planning establishment and running of the Vidyapeeth consistent with the aims and objects of the Vidyapeeth.
17. The Governing Body shall have powers to create posts, subject to specific provision in the budget on scales of pay applicable to similar posts under the Government of India or on scales of pay approved by Government of India, classify them into grades and specify their designations provided that no post carrying an initial salary of Rs. 2000/- or more may be created except with the previous approval of the Government of India. In all other matters, the Governing Body shall have full powers to incur expenditure from the funds of the Vidyapeeth save in the matter of pay, allowances and concessions to Government Servants on foreign service which shall be not greater than those admissible under the code rules of the Government.

18. The Government Body shall have full powers to make such Bye-laws as they shall think essential for the regulation of the business of the Vidyapeeth and in particular with reference to (i) the keeping of accounts (ii) the preparation and sanction of budget estimates (iii) the sanctioning of expenditure (iv) entering into contracts (v) the appointment of staff and determination of their conditions of service and (vi) any other purpose that may be necessary.

19. The Governing Body may accept the management and administration of any endowment or trust fund or any subscription or donation provided that the same is unaccompanied by any condition inconsistent or in conflict with the nature and object for which the Vidyapeeth is established.

20. The Governing Body may be resolution delegate to the President and to the Secretary such of its powers for the conduct of business as the Governing Body may deem fit, subject to the condition that action taken by the President or
by the Secretary shall be reported for confirmation at the next meeting of the Governing Body.

21. The Governing Body may also appoint one or more committees/sub-committees for proper functioning of the Vidyapeeth.

22. The Director shall be the ‘Head of the Department’ in terms of S.R. 2 (10) and shall exercise the powers of ‘Head of Department’ and inter-alia discharge the duties mentioned below:-

(a) He shall be incharge of the administration of the Vidyapeeth. He shall allocate duties to officers and employees of the Vidyapeeth and shall exercise such supervision and executive control as may be necessary subject to the rules and regulations.
(b) He shall also exercise the powers as may be specified as powers of the Director.
(c) He shall also have powers to delegate any of his powers to the officers on the administrative side subject to such limitations as may be imposed by the Governing Body.

23. FUNCTIONS OF VIDYAPEETH

A. Award of Fellowship – The Vidyapeeth will Institute fellowships to the scholars of Astanga Ayurveda and its sub parts including Rasashastra as specified in authentic Ayurvedic Classics. Traditional trained Vaidyas without any formal qualification but possessing outstanding Ayurvedic knowledge technique or cure of diseases will also be eligible for awards of Fellowships. There may be a maximum of 50 fellowships in the beginning as foundation fellows. The maximum of 30 fellowships can be awarded every year. However, the total number of fellows at any time may not be more than 300. The foundation fellowship will be awarded in such a manner as may be determined by the Governing Body.
of the Vidyapeeth to the eminent and very distinguished scholars of various subjects of Ayurveda. Future fellowships will also be decided by the Governing Body of the Vidyapeeth.

B. Award of membership – Renowned scholars of Ayurveda amongst the fellows of the Vidyapeeth will be appointed as Gurus for specific subjects of Ayurveda. Ayurvedic scholars willing to undergo training in various disciplines of Ayurveda on the oriental pattern will be attached to Gurus. The maximum number of students with Guru will not exceed 5 at a time. The duration of training will be decided by the Governing Body. Persons possessing post-Graduate qualification in Ayurveda or Graduates with three year teaching/research/professional experience will be eligible for admission. The Vidyapeeth will conduct examination every year and successful candidates will be awarded membership of Vidyapeeth.

C. Honorarium – Gurus will be provided with suitable honorarium and students with appropriate stipend during the period of study. The amount of honorarium and scholarship will be decided by the Governing Body of the Vidypaeeth with approval of Government of India.

D. Examination – Every scholar undergoing training for membership of Vidyapeeth will be finally examined by a team of experts which will consist in addition to his Guru at least two outside experts to be nominated by the Governing Body for the purpose.

E. Seminars/Workshops – The Vidyapeeth will organize seminars and workshops on various aspects of Ayurvedic from time to time as decided by the Governing Body.

24. Funds of the Vidyapeeth

The funds of the Vidyapeeth will consist of the following:
1. Grant made by the Central Government and the State Governments for the furtherance of the objects of the Vidyapeeth;
2. Contributions from other source;
3. Income from investment; and
4. Receipts of the Vidyapeeth from other sources.

25. **Application of the Income and Property:** The income and property of the Vidyapeeth shall be applied solely towards the promotion of the objects of the Vidyapeeth as specified in the Memorandum of Association and any expenditure incurred shall be subject to such restrictions as the Central Government or the State Government may from time to time impose in respect of grants or donations made by them. No part of the income or property of the Vidyapeeth shall be spent or transferred directly or indirectly by way of dividends, bonus, or otherwise however to persons who at any time have been members of the Vidyapeeth except by way of remuneration for services rendered to the Vidyapeeth or as travelling allowances, daily allowance or other similar compensatory allowances.

26. **The Bankers shall be the State Bank of India or any nationalized Bank.** All funds shall be paid into the Vidyapeeth’s account with the Bank and shall not be withdrawn except on a cheque signed by Director or by such officer as may be duly empowered by the Governing Body.

27. **For the purpose of these Rules and Regulations,** a year shall be taken to mean the twelve months commencing on the first April and ending on 31\(^{st}\) March.

28. **The accounts of the Vidyapeeth shall be audited by the Comptroller and Auditor General of India or by any other persons appointed by him in his behalf.** The auditor shall have the right to demand the production of all books, accounts,
vouchers and other necessary documents and papers. The Auditors shall submit a copy of the audit Report to the Ministry of Health & Family Welfare.

29. Annual Report of the proceedings of the Vidyapeeth and of all work undertaken during the year shall be prepared by the Governing Body for information of the Government of India.

30. The annual balance sheet and revenue account when accepted and passed at the annual meeting of the Governing Body shall be sent to the Government of India.

31. (i) No Proposition for altering, extending or abridging the objects and purposes for which the Vidyapeeth is established or amalgamating the Vidyapeeth with any other Association etc. shall be processed unless a special general meeting of the Governing Body has been convened for the purpose according to the rules and regulations of the Vidyapeeth.  
(ii) No such proposals shall be carried into effect unless proposals for altering, extending or abridging the object, etc. has been delivered or sent by registered posts to every member of the Governing Body of the Vidyapeeth ten days previous to the special general meeting of the Governing Body for the consideration thereof nor unless such proposals have been agreed to by the vote of the two thirds of the members delivered in person and confirmed by the votes of the 2/3 of the members present at the second meeting convened by the Governing Body at an interval of one month after the former meeting.
(iii) The Governing Body may with the consent of not less than two thirds of its members by a resolution passed at a special general meeting convened for the purpose in
accordance with the rules and regulations of the Vidyapeeth and subject to the provisions of rules 31 (ii) change its name.

(iv) Notice in writing of every change in name signed by the Secretary and seven members of the Governing Body changing its name shall be sent to the Registrar of Societies, within 15 days after passing of the resolution under rules 31 (ii) for necessary action.

(v) Once in every year a list of the office-bearers and members of societies shall be filed with Registrar of Society. Delhi as required under section 4 of the Societies Registration Act, 1860.

32. Two-thirds of the members of the Governing Body of the Vidyapeeth may determine that it shall be dissolved and thereupon with approval of Government of India it shall stand dissolved forthwith or at the time then agreed upon and all necessary steps shall be taken for the disposal and settlement of the property of the Vidyapeeth and its claims and liabilities according to the rules and regulations of the Vidyapeeth, applicable thereto, if any, and if not, then as the Governing Body or a special committee formed to replace the Governing Body or in respect of matter affecting the winding up of the Vidyapeeth shall find expedient provided that:

(i) In the event of any dispute arising among the members of the Governing Body or if it has been replaced by a Special Committee as aforesaid, among the members thereof the adjustment of its affairs shall be referred to the principal court of original Civil jurisdiction at Delhi and the court shall make such order in the matter as it shall deem requisite.

(ii) Any matter decided by two thirds of members of the Governing Body or any special committee formed to replace the Governing Body for the purpose of winding up the affairs of the Vidyapeeth present in person at any meeting of the
Governing Body or special Committee shall not be deemed to be a matter of dispute within the meaning of sub-rule (i) above.

(iii) The Vidyapeeth shall not be dissolved without the consent of the Government of India and unless two-thirds of the members of the Governing Body of the Vidyapeeth shall have expressed a wish for such dissolution by their votes delivered in person in a special general meeting convened for the purpose.

33. Any amendment in the Memorandum or Rules will be carried out in accordance with procedure laid down section 12 and 12 A of S.R. Act, 1860.

34. If upon the dissolution of the Vidyapeeth there shall remain after, the satisfaction of all its debts and liabilities, and property, whatsoever, the same shall become the property of the Government of India.

35. The Registrar of Societies, Delhi shall have the right of inspection of the Vidyapeeth and the suggestions, if any made by him shall be complied with.

36. The Government of India shall have power to issue such directives as they deem fit from time to time for furtherance of the objects of Vidyapeeth.

37. Application of the Act – All the provisions under all the sections of the Societies Registration Act, 1960 as applicable to the Union Territory of Delhi shall apply to this society.

38. Essential Certificate – “Certified that this is the correct copy of rules and regulations of the society”.

Sd/- Sd/- Sd/-
S.K. Alok Dr. S.K. Mishra G.L.
Chanana
### SCHEDULE-I
Schedule of powers vested in the Director
(Rule 22)

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<tr>
<th>S.No.</th>
<th>Power</th>
<th>Extent</th>
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<tbody>
<tr>
<td>1.</td>
<td>To declare a Vidyapeeth employees to be a ministerial servant.</td>
<td>Full powers.</td>
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<tr>
<td>2.</td>
<td>To dispense with a medical certificate of fitness before appointment (in individual cases).</td>
<td>Full powers.</td>
</tr>
<tr>
<td>3.</td>
<td>To suspend a lien</td>
<td>Full powers provided he authorized to make appointments to the post in question.</td>
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<tr>
<td>4.</td>
<td>To transfer a lien</td>
<td>Full powers provided that he is authorized to make appointment to both the posts concerned.</td>
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<tr>
<td>5.</td>
<td>To transfer an employee from one post to another.</td>
<td>Full powers.</td>
</tr>
<tr>
<td>6.</td>
<td>To appoint an employee from one post to another.</td>
<td>Full powers provided he has power to make appointment in each post.</td>
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<td>7.</td>
<td>To sanction grant or acceptance of honorarium.</td>
<td>Upto a maximum of Rs.500/- in each case.</td>
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<td>8.</td>
<td>To retain technical staff of the Vidyapeeth in service after the age of 60 and not beyond the age of 62.</td>
<td>Full powers provided that extensions is limited to a period of one year at a time in respect of posts to which he is the appointing authority.</td>
</tr>
<tr>
<td>9.</td>
<td>To permit undertaking of private work and acceptance of fee.</td>
<td>Upto Rs. 500/- each case.</td>
</tr>
<tr>
<td>10.</td>
<td>To decide the shortest of two or more routes.</td>
<td>Full powers for journerys within his jurisdiction.</td>
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<tr>
<td>11.</td>
<td>To allow mileage allowance by a route other than the shortest.</td>
<td>Full powers provided selection of the route is in the Vidyapeeth's interest.</td>
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<tr>
<td>12.</td>
<td>To define the limits of an employee's sphere of duty.</td>
<td>Full powers.</td>
</tr>
<tr>
<td>13.</td>
<td>To decide whether a particular absence is absence or duty.</td>
<td>Full powers.</td>
</tr>
<tr>
<td>14.</td>
<td>To authorize an employee to proceed on duty to any part of India.</td>
<td>Full powers.</td>
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<tr>
<td>15.</td>
<td>To restrict the frequency and duration of journeys.</td>
<td>Full powers.</td>
</tr>
<tr>
<td>16.</td>
<td>To permit travel by air Officials (non-entitled officer)</td>
<td>Full powers in the case of Group A officers only.</td>
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| 17.   | To reimburse cancellation charges on unused                         | Full powers where the
air/rail tickets. cancellation was done in the interest of the Vidyapeeth.

18. To allow actual expense for carriage of personal effects by road between stations connected by rail. Full powers.

19. Power to declare a gazetted officer (Group A or B) to be Head of an office (Powers of the Head of an office are mainly to sign bills and cheques, last pay certificates, contingent registers etc. He can also delegates such powers in certain cases to any other gazetted officer subordinate to him). Full powers.

20. Power to permit an officer to countersign T.A. advance bills where permanent T.A. advances have been sanctioned to that officer. Full powers.

21. To declare who shall be the controlling officer and to make rules for his guidance. Full powers provided to employee is declared his own controlling officer.

22. To purchase working store's tools and plants etc. Upto the limit of budget provision for such purpose.

23. Power to sanction non-recurring contingent charges within budget limits. - Do -


25. Power to sanction Municipal or cantonment taxes. Full powers.

26. Power to purchase within budget limits official and non-official publications required by him or by officers under his control. Full powers.

27. Power to sanction the renting of ordinary office accommodation. Rs.15000/- per annum of Bombay, Calcutta and Madras and Rs.1000/- p.m. at other places. When the accommodation is provided in a building partly used as office and partly as residence Rs.1000/- p.m. at Bombay, Calcutta and Madras and Rs.750/- p.m. at other places. Rs.5000/- per annum non-recurring and Rs.1000/- per annum recurring.

28. Maintenance of buildings and petty works, repairs and alterations to hired and requisitioned buildings. Note: Such expenditure may be incurred only if the landlord has refused to meet the charges himself.

29. Power to sanction fixed recurring charges of Full powers.
a contingent character.

30. Power to sanction telephone rents. Full powers.
31. Power to sanction advances of pay to an officer under transfer. Full powers.
32. Power to grant advance of T.A. to himself and to other employees. Full powers.
33. Power to sanction advances and final withdrawal from C.P. Fund in accordance with the Government rules as amended from time to time. Full powers.
34. Power to sanction Festival advance in accordance with the Government rules as amended from time to time. Full powers.
35. Power to sanction advance for the purchase of conveyance in accordance with the Government rules as amended from time to time. Full powers.
36. Power to incur expenditure and sanction advances for law suits to which the Vidyapeeth is party in accordance with the Government rules as amended from time to time. Full powers.
37. Power to vary the terms of repayment of advances. Full powers.
38. Power to order retention of undisbursed pay and allowances. Upto three months.
39. Power to sanction children education allowance and reimbursement of tuition fees in accordance with the Central Government rules as amended from time to time. Full powers.
40. Power to sanction reimbursement of medical expenses incurred by an employee for himself or in respect of a member of his family in accordance with the Central Government rules as amended from time to time. Full powers.
41. Power to sanction the purchase of Typewriter. Full powers.
42. Power in regard to writing off the irrecoverable value of stores, money, advances etc. provided that (i) the loss is not due to theft, (ii) it does not disclose a defect of system or serious negligence on the part of some individual servants of the Vidyapeeth which might possibly call for disciplinary action requiring the orders of a higher authority. Rs.10000/- for losses of stores not due to theft, fraud or negligence and Rs.2500/- in other cases.
43. Power to order destruction of records. Full powers.
44. To order sale by auction or otherwise in the interest of the Vidyapeeth of unserviceable Full powers.
stores or perishable articles.

45. Power to give gifts to visiting dignitaries or public bodies at his discretion. Upto Rs.100/- in each case.

46. Power to countersign his own travelling allowances bills. Full powers.

47. Power to grant all kinds of leave including study leave, special disability leave to staff of the Vidyapeeth as per C.C.S. Leave Rules. Full powers.

48. Power to make appointment substantively or temporarily and to grant upto five advance increments in respect of posts the maximum of the scale of pay of which is Rs.4000/- (Revised) & below on the basis of the recommendations of the Selection Committee. Full powers.

49. Power to appoint part-time workers and fix their remuneration on consolidated basis. Full powers provided the remuneration so fixed shall not exceed Rs.1000/-. Full powers in respect of posts to which he is the appointing authority.

50. Power to employ outsiders in an officiating capacity in vacancies caused by the grant of leave to or officiating promotion to Group A and B posts of incumbents of Group C and D posts for which there is no leave reserve. Upto 2 years.

51. Power to create posts in Group C and D. Full powers.

52. Group B posts. Full powers.

53. Printing and binding. Full powers subject to codal formalities.

54. Power to incure expenditure on miscellaneous items. Full powers.

*Amendment approved in the Governing Body Meeting held on 25.3.92*